

RECORD OF PROCEEDINGS

MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION

Regular Meeting June 10, 2008

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the John Glenn Community Center with Mrs. McLeod in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President McLeod called the meeting to order at 7:30 p.m.

Roll Call (II): The following persons were present:

Members Present:

Suzanne McLeod, President
Gary Heydinger, Member
Anita Keller, Member
Kathy Lithgow, Member
Joanne Peters, Member (5)

Others Present:

Edward O'Reilly, Superintendent of Schools
Steve Andersson, High School Principal
Bob Baeslack, Middle School Principal
Kathy Binau, Director of Pupil Services
Brian Bowser, Stevenson Elementary School Principal
Debbie Brannan, Parent
Cathryn Chellis, Technology Director
Carol Hamilton, Food Service Director
Steve Hedge, High School Teacher
Jeff Lamb, Director of District Services and Facilities
Katie Maxfield, Assistant Principal/Curriculum Director
Dee Turner, Child Care Director
Greg Jones, Tri-Village News
David Knisley, Treasurer

Pledge of Allegiance and Silent Meditation (III): President McLeod led the Pledge of Allegiance and silent meditation.

Recognition of Academic Achievement and Outstanding Contributions (IV-A):

- a. Award of Achievement and Outstanding Contributions: Jill McNaughton presented the Safe and Drug Free Schools Consortium Award of Achievement to Naome Allison. Jill read excerpts from her nomination materials. She also described some of the program activities and how Naome has participated in those activities.

Recognition of Guests and Hearing of Public (IV-B): President McLeod asked if anyone wished to address the Board at this time. There was no one.

Minutes (V): President McLeod asked if there were any corrections, additions, or deletions to the minutes of the previous meetings. Dr. Heydinger noted one clerical error for correction at the bottom of page three.

MOTION 08-055: Dr. Heydinger moved to approve the minutes of the May 13, 2008 regular and June 4, 2008 special meetings as presented by the treasurer.

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: Keller, yes; Lithgow, yes; McLeod, yes; Peters, yes; Heydinger, yes. 5 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mr. Knisley reviewed the following financial information at this time. Dr. Heydinger asked about the proposed thirty thousand-dollar transfer of funds to the Food Service Fund which currently shows a deficit balance of just under ten thousand dollars. Mr. Knisley explained that invoices and personnel costs would continue to arrive during the month of June. Additionally, salaries and fringe benefits will continue to be paid during the months of July and August thereby requiring a source of cash.

MOTION 08-056: Mrs. Keller moved to approve the following financial items.

1. May financial reports at they are contained as addendum items to these minutes.
2. Payment of May bills. (Motion 07-005 authorized the payment of all bills as they are due).
3. Investments for the month of May 2008. (Motion 07-005 authorized the investment of funds).
4. Appropriation modifications dated May 31, 2008, as they appear on the addendum items to these minutes.

Dr. Heydinger seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; McLeod, yes; Peters, yes; Heydinger, yes; Keller, yes. 5 yes.

The president declared the motion carried.

Board Reports (VI-B):

Joanne Peters - Legislative Liaison: Ms. Peters reported that a legislative specialist from the Ohio School Boards Association attended the local legislative committee meeting last Friday morning. She also reported on several items being considered by the committee including Substitute H.B. 57 that would provide for special education scholarships to be funded from local school district tax dollars. H.B. 428 requires additional background checks for existing and prospective teachers.

Anita Keller - Student Liaison: No report was given at this time.

Child Care Report (VI-C): Mrs. Turner reviewed activities of her first day of the summer program. The agenda addendum item contains additional information.

Buildings and Grounds (VI-D): Mr. Lamb reported that FEMA will pay over \$2,000 to the School District for a portion of snow removal costs during the snow emergency this past winter. He also provided a written report containing additional information that is contained as an addendum item to the agenda.

Food Service Report (VI-E): Mrs. Hamilton reviewed her food service report for April 2008 that is contained as an addendum item to the agenda.

Technology Report (VI-F): Ms. Chellis reported that several year-end equipment maintenance projects are in process.

Curriculum Report (VI-G): Ms. Maxfield reported that she is pleased to be able to work full-time on curriculum issues. The agenda addendum item contains additional information. Kathy Binau described professional development activities to be held next week. Brian Bowser described instructional improvement activities in process at Stevenson Elementary School.

Superintendent's Report (VI-H): The superintendent reported on the following items.

- 1., 2. Year in Review and Moving Forward: Mr. O'Reilly described several instances during the past school year whereby students in the School District were recognized for high academic achievements. He said that the District should not settle for listing the passage of achievement tests and doing well on achievement tests as its only goals. Conversations will begin tomorrow at the administrative retreat to consider how we want students to perform and what we want them to have when they leave the School District upon graduation. The agenda contains an addendum item entitled "DDC Annual Report."

Curriculum & Instruction (VII-A): The superintendent recommended the approval of two items of curriculum and instruction at this time.

MOTION 08-057: Ms. Lithgow moved to approve the following items of curriculum and instruction.

1. Independent Study: Approve the following independent study requests for the 2008-09 school year:
 - a. Kyle Foster Physical Education Andy DiSabato
 - b. Jenny Helber Service Learning Lin Bensen
 - c. Maddy Whitley Service Learning Lin Bensen
2. Canine Companion: Approve participation in the Canine Companion Program.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: McLeod, yes; Peters, yes; Heydinger, yes; Keller, yes; Lithgow, yes. 5 yes.

The president declared the motion carried.

Board Policy and Procedure (VII-B): The superintendent recommended the approval of one item of board policy and procedure at this time.

MOTION 08-058: Dr. Heydinger moved to approve the following item of board policy and procedure.

1. Resolution of Participation – Drug-Free Schools Consortium: Adopt the Resolution of Participation for the 2008-09 school year as follows:

The Board of Education of the Grandview Heights City School District authorizes membership in and payment for services of the Safe and Drug-Free Schools Consortium.

Mrs. Keller seconded the motion.

On roll call, the members voted as follows: Peters, yes; Heydinger, yes; Keller, yes; Lithgow, yes; McLeod, yes. 5 yes.

The president declared the motion carried.

Business and Finance (VII-C): The superintendent recommended the approval of ten items of business and finance

at this time.

MOTION 08-059: Mrs. Keller moved to approve the following items of business and finance.

1. Adjust 2007-08 Fiscal Year Appropriations: Authorize the treasurer to adjust the 2007-08 fiscal year appropriations to prevent deficit balances in any accounts as of June 30, 2008. All modifications will remain within the approved "Amended Official Certificate of Estimated Resources" from the Franklin County Auditor. A list of modifications will be presented to the Board at its regular meeting in July.
2. Employee Group Health Insurance Agent: Approve the extension of the group health insurance agency agreement dated June 10, 2003 with the Group Benefits Agency for a one-year period beginning July 1, 2008 at an annual fee of \$25,000 to be paid in monthly installments of \$2,083.33. This represents a fee increase of \$1,720, the first fee increase in three years.
3. Employee Group Insurance: Approve three employee group insurance providers as follows:
 - a. Group Health Insurance: United HealthCare Choice Plus Plan 059. Monthly premiums are single, \$494.49; Employee and Spouse, \$877.07; employee and child, \$808.40; family, \$1,177.30. UHC Choice Plus Plan 116 monthly premiums are single, \$310.52; employee and spouse, \$550.76; employee and child, \$507.64; family, \$739.29. Monthly Board contributions to H.S.A. accounts are: single, \$83.34; any family combination, \$166.68. Group Benefits Agency is the agent of record.
 - b. Group Dental Insurance: Delta Dental Plan. Monthly premium is \$84.98. This premium reflects no increase. Group Benefits Agency is the agent of record.
 - c. Group Life Insurance: American United Life Insurance. Monthly premium is \$8.40. The premium reflects no increase. RHK Group is the agent of record.
4. Transfer to Food Service Fund: Authorize the treasurer to transfer up to \$30,000 from the General Fund to the Food Service Fund in June, 2008.
5. ITSCO Membership for 2008-09: Approve the 2008-09 Membership Agreement with Instructional Technology Services of Central Ohio, Inc., as highlighted on the addendum item to these minutes.

Free Basic Services and Additional Technology Services: \$75 per building
6. Disposal of Equipment/Furniture: Approve the disposal by private sale of the following upon the request of the Director of District Services and Facilities:
 - a. #960003 1992 Chevrolet Beauville Van (beyond repair)
7. Gifts and Donations: Accept the following donations:
 - a. \$20 cash in memory of Leroy Salzgeber from the family of Leroy Salzgeber for the artificial turf playing field
 - b. MacBook laptop computer valued at \$1,200 from Susan Mauck for Edison Intermediate Middle School
 - c. Two large slanted wood tables for Edison Intermediate Middle School and numerous cassette tapes and books for R.L. Stevenson Elementary School from

the Grandview Heights Public Library

8. Grandview Heights Public Library Trustee Appointment: Approve the reappointment of Eugene King to another seven (7) year term on the Library Board of Trustees.
9. Grandview Heights Public Library Budget: Pursuant to the recommendation of the Grandview Heights Public Library, approve its 2009 budget.
10. Certificate of Records Disposal: Approve the Certificate of Records Disposal for the food service department as it is contained as an addendum item to these minutes.

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: Heydinger, yes; Keller, yes; Lithgow, yes; McLeod, yes; Peters, yes. 5 yes.

The president declared the motion carried.

Buildings and Grounds (VII-D): There were no items of buildings and grounds to be considered at this time.

Personnel (VII-E): The superintendent recommended the approval of eight items of personnel at this time.

MOTION 08-060: Dr. Heydinger moved to approve the following items of personnel.

1. Maternity Leaves: Approve the following maternity leaves:
 - a. Shellie Self beginning approximately on August 25 through October 3, 2008 using 6 weeks of accumulated sick leave.
 - b. Katherine Kelsey beginning on May 27 through June 9, 2008 using 10 days of accumulated sick leave.
2. Agenda Correction: Kelly Anders, National Honor Society, Class VII-1-1 \$551.23 (.50 FTE) corrected amount is \$535.23.
3. Tutor Contract: Approve the employment for the 2008-09 school year for the following:
 - a. Jean Balser as ESL tutor, 10 hours per week, Class IV, Step 10, effective August 26, 2008
4. Extended School Year Contracts: Approve the following contracts for 2008 ESY. The ESY committee has recommended services for seven students as listed below. The teachers will submit time sheets for the extended time to the treasurer. Instructors will be paid using IDEA-B FY-08 instructional salary funds.
 - a. Susan Gafford; ESY speech therapy for one student; 7 hours; \$35.32 per hour
 - b. Susan Gafford; ESY speech therapy for one student; 8 hours; \$35.32 per hour
 - c. Kate Kerr; ESY reading instruction for three students; 40.5 hours; \$35.32 per hour
 - d. Connie Wirtz; ESY academic instruction for one student; 13.5 hours; \$35.32 per hour
 - e. Connie Wirtz; ESY academic instruction for one student; 13.5 hours; \$35.32 per hour
 - f. Cristy Graves; ESY academic instruction for one student; 13.5 hours; \$35.32 per hour

- g. Janet Gauntner; ESY reading instruction for one student; 8 hours; \$35.32 per hour
 - h. Instructor TBA; ESY academic instruction for one student; 23.5 hours
 - i. Kristi Urig; ESY reading instruction for one student; 13.5 hours; \$35.32 per hour
 - j. Instructor TBA; ESY IEP instruction for one student; 18 hours
 - k. Instructor TBA; ESY IEP instruction for one student; 14-18 hours
 - l. Cristy Graves; ESY IEP instruction for one student; up to 18 hours; \$35.32 per hour
 - m. Cristy Graves; ESY IEP instruction for one student; up to 18 hours; \$35.32 per hour
5. Supplemental Duty Contracts: Approve the following supplemental duty contract for the 2007-2008 school year:

- a. Jeremy Rummer, 6th Grade Camp, Class IX, \$267.62

Approve the following supplemental duty contracts for the 2008-09 school year:

- a. Craig Kyle, Head Baseball Coach, Class II, Step 2 (7), \$4,226.48
- b. Josh Tomlinson, Asst. Varsity Baseball Coach (.5 FTE), Class V, Step 1(3), \$1,102.56
- c. Jason Comer, Asst. Varsity Baseball Coach (.5 FTE), Class V, Step 1(2), \$1,102.56
- d. Ray Corbett, Head Boys Basketball Coach, Class I, Step 3(M), \$6,431.60
- e. Wally Teeters, Asst. Varsity Boys Basketball Coach, Class IV, Step 3(M), \$4,042.72
- f. Matthew Siegel, JV Boys Basketball Coach, Class IV, Step 1(2), \$2,572.60
- g. Steve Hall, Head Girls Basketball Coach, Class I, Step 3(M), \$6,431.60
- h. Jill Swary, 7th Grade Girls Basketball Coach, Class V, Step 2(6), \$2,756.40
- i. Courtney Kuyper, 8th Grade Girls Basketball Coach, Class V, Step 2(6), \$2,756.40
- j. Jason Peters, Head Football Coach, Class I, Step 3(M), \$6,431.60
- k. Michael Case, Asst. High School Football Coach, Class IV, Step 3(M), \$4,042.72
- l. Craig Kyle, Asst. High School Football Coach, Class IV, Step 1(2), \$2,572.64
- m. Chris Herring, Middle School Football Coach (.67 FTE), Class IV, Step 2(5), \$2,093.03
- n. David Kauffman, Middle School Football Coach, Class IV, Step 1(2), \$2,572.64
- o. Christina Meier, Head Cheerleader Advisor Fall, Class V, Step 1(2), \$2,205.12
- p. Stephen Sherer, Asst. High School Cheerleader Advisor Fall, Class VI, Step 1(2), \$1,470.08
- q. Jon Wilhelm, Head Cross Country Coach, Class III, Step 2(6), \$3,858.96
- r. Jay Stanwood, Middle School Cross Country Coach, Class VI, Step 1(3), \$1,470.08
- s. Kevin Richards, Head Golf Coach, Class III, Step 1(3), \$3,123.92
- t. Ray Corbett, JV Golf Coach, Class VI, Step 1(1), \$1,470.08
- u. Joe Hecker, Faculty Manager, Athletics—Fall, Class VI, Step 1(2), \$1,470.08
- v. Joe Hecker, Faculty Manager, Athletics—Winter, Class VI, Step 1(2), \$1,470.08
- w. Mike Merna, Head Girls Soccer Coach, Class II, Step 3(M), \$5,145.28
- x. Rebecca Wade-Mdivanian, Middle School Girls Soccer Coach, Class V, Step 1(3), \$2,205.12
- y. Jeremy Rummer, Middle School Boys Soccer Coach, Class V, Step 2(6), \$2,756.40
- z. Steve Hall, Head Girls Tennis Coach, Class III, Step 3(M), \$4,777.76
- aa. Robert Hunter, JV Girls Tennis Coach, Class VI, Step 3(M), \$2,205.12
- bb. Ray Corbett, Head Boys Tennis Coach, Class III, Step 3(M), \$4,777.76
- cc. Kelly Morgan, Head Volleyball Coach, Class II, Step 2(8), \$4,226.48
- dd. Kimberly Jump, JV Volleyball Coach, Class IV, Step 2(6), \$3,123.92
- ee. Andy DiSabato, Weight Room Supervisor—Fall, Class VII, Step 3(M), \$1,837.60

- ff. Jason Peters, Weight Room Supervisor—Winter, Class VII, Step 2(8), \$1,470.08
- gg. Andy DiSabato, Weight Room Supervisor—Spring, Class VII, Step 3(M), \$1,837.60
- hh. Jason Peters, Weight Room Supervisor—Summer, Class VII, Step 2(8), \$1,470.08
- ii. Andy DiSabato, Head Wrestling Coach, Class I, Step 3(M), \$6,431.60

- 6. Classified Employee: Approve employment of the following for the 2008-09 school year:
 - a. Karen Groh, EIMS Food Service, Step 1, 2 hours per day, effective August 25, 2008
- 7. Classified Job Descriptions: Approve the classified job descriptions as they are contained as addendum items to these minutes.
- 8. Child Care: Approve the following changes in employee status for the 2008 summer term effective June 9, 2008:
 - a. Peggy Swope from substitute to Recreation Leader, Step 1, 5 hours per day
 - b. Karen Moravek from Recreation Leader to Team Leader, Step 1, 8 hours per day

Approve the following employees for the 2008 summer term effective June 9, 2008:

- a. Ryan Chinn, Recreation Leader, Step 2, 5 hours per day
- b. Beth Wood, Recreation Leader, Step 3, 5 hours per day

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: Keller, yes; Lithgow, yes; McLeod, yes; Peters, yes; Heydinger, yes. 5 yes.

The president declared the motion carried.

Cocurricular and Extracurricular Activities (VII-F): The superintendent recommended the approval of one item of cocurricular and extracurricular activities at this time.

MOTION 08-061: Ms. Peters moved to approve the following item of cocurricular and extracurricular activities at this time.

- 1. Volunteer: Approve the following as a volunteer for the 2008-2009 school year:
 - a. Kevin Rouch, MS Football

Mrs. Keller seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; McLeod, yes; Peters, yes; Heydinger, yes; Keller, yes. 5 yes.

The president declared the motion carried.

Items for Discussion (VIII): The Board considered two items for discussion at this time.

- 1. DDC Leadership: Mr. O'Reilly thanked GHEA President Steve Hedge for his leadership while working with the District Development Council (DDC) this past year. See the DDC Annual Report that is contained as an addendum item to these minutes.
- 2. High School Principal Resignation: Members of the Board thanked Mr. Steve Andersson for his service as high school principal for the past several years. Mr. Andersson is leaving the District to become the principal at Westerville South High School.

