

RECORD OF PROCEEDINGS

MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION

Regular Meeting June 12, 2007

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the John Glenn Community Center with President McLeod in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President McLeod called the meeting to order at 7:30 p.m.

Roll Call (II): The following persons were present:

Members Present:

Suzanne McLeod, President
Ron Cameron, Member
Gary Heydinger, Member
Anita Keller, Member
Kathy Lithgow, Member

Others Present:

Edward O'Reilly, Superintendent of Schools
Steve Andersson, High School Principal
Bob Baeslack, Middle School Principal
Kathy Binau, Director of Pupil Services
Debbie Branman, Parent
Cathryn Chellis, District Technology Coordinator
Carol Hamilton, Food Service Director
Steve Hedge, High School Teacher
Jeff Lamb, Director of District Services
Dave Mancini, Stevenson Principal
Katie Maxfield, Assistant Principal/Curriculum Director
Becky McHugh, Parent
Susan Oakes, Parent
Diane Turner, Child Care Director
Abby Ward, Student
Tom Ward, Parent
Alan Froman, Grandview ThisWeek
Greg Jones, Tri-Village News
David Knisley, Treasurer

Pledge of Allegiance and Silent Meditation (III): President McLeod led the Pledge of Allegiance and silent meditation.

Minutes (IV): President McLeod asked if there were any corrections, additions, or deletions to the minutes of the previous meetings. There were none.

MOTION 07-056: Mrs. Keller moved to approve the minutes of the May 8, 2007, regular meeting, and the May 22, 2007, special meeting as presented by the treasurer.

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; McLeod, yes; Cameron, yes; Heydinger, yes; Keller, yes.
5 yes.

The president declared the motion carried.

Recognition of Academic Achievement and Outstanding Contributions (V-A):

1. Award of Achievement for the Safe and Drug Free Schools Consortium to Carol Harper: Mr. Andersson recognized Carol Harper, a member of the Grandview Heights Police Department. He read portions of the nomination information regarding Mrs. Harper's award.

Recognition of Guests and Hearing of the Public (V-B): President McLeod asked if anyone wanted to address the board at this time. There was no one.

Treasurer's Report (VI-A): Mr. Knisley reviewed the following financial information at this time.

MOTION 07-057: Mr. Cameron moved to approve the following financial items.

1. May financial reports at they are contained as addendum items to these minutes.
2. Payment of May bills. (Motion 07-005 authorized the payment of all bills as they are due).
3. Investments for the month of May, 2007. (Motion 07-005 authorized the investment of funds).
4. Appropriation modifications dated May 31, 2007, as they appear on the addendum items to these minutes.

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: McLeod, yes; Cameron, yes; Heydinger, yes; Keller, yes; Lithgow, yes.
5 yes.

The president declared the motion carried.

Mr. Knisley noted that several strong applicants for the assistant treasurer position have been received probably because of the possibility that the successful candidate will be the next treasurer of the Board of Education. The interview committee hopes to have a final candidate for the Board to consider on July 16, 2007.

Board Reports (VI-B):

G. Heydinger – Legislative Liaison: Dr. Heydinger reported on the committee's recent meeting with Jim Betts to consider the proposed constitutional amendment for school funding. Although it is likely that the Grandview Heights School District would benefit financially, it is uncertain how the State would be able to pay for the constitutional amendment. Dr. Heydinger will prepare a list of pros and cons from the committee regarding the amendment. Dr. Heydinger fielded questions from members of the Board.

Anita Keller – Student Liaison: Mrs. Keller noted that it is important to keep kids studying during the summer in activities such as a reading program. She said that the School District already does most activities recommended by OSBA.

Child Care Report (VI-C): Mrs. Turner reported that the summer child care program is under way. She briefly described some of the projects and activities in which the children are participating. Enrollment is high. Mrs. Turner fielded questions from members of the Board. See agenda addendum item.

Buildings and Grounds (VI-D): Mr. Lamb reported that the high school slate roof project should begin this

coming Friday.

Food Service Report (VI-E): See agenda addendum item.

Technology Report (VI-F): See agenda addendum item.

Curriculum Report (VI-G): See agenda addendum item.

Superintendent's Report (VI-H): The superintendent reported on the following items.

2. Progress in regards to complying with ORC 3313.666. Requirements to establish a policy prohibiting harassment, intimidation or bullying: Mr. O'Reilly reported on activities that the School District will need to accomplish as it considers its anti-harassment, intimidation, and bullying policy. He reviewed the material contained as an addendum item to the agenda. The whole policy development process will require the participation of many individuals.
1. OGT: Mr. O'Reilly reported that the District has achieved benchmarks for OGT passage rates. See addendum item to the agenda. He commended the work done by teachers and parents at all levels as they prepare students for this kind of achievement in high school. Mr. O'Reilly fielded questions from members of the Board.

Recommendations from the Superintendent for action by the Board of Education (VII):

Curriculum & Instruction (VII-A): There were two items of curriculum and instruction to be considered at this time

MOTION 07-058: Mrs. Keller moved to approve the following items of curriculum and instruction.

1. Metro School: Approve participation in the Franklin County Educational Council's Metro School Program. Participation will allow Grandview Heights High School students to attend the Metro School. Parents/Guardians will be responsible for tuition/transportation and all other costs associated with the Metro School Program with the exception of \$1,500.00 per student /per year which will be paid by the Grandview Heights Board of Education.
2. Independent Study: Approve the following independent study for the 2007-2008 school year:
 - a. Jack Davis Service Learning Lin Bensen

Dr. Heydinger seconded the motion.

On roll call, the members voted as follows: Cameron, yes; Heydinger, yes; Keller, yes; Lithgow, yes; McLeod, yes. 5 yes.

The president declared the motion carried.

Mr. O'Reilly described that the District pays about \$2,100 per pupil to attend the career centers. Attending the Metro School will probably result in savings from PSO so the \$1,500 tuition was developed. See agenda item.

Board Policy and Procedure (VII-B): There was one item of board policy and procedure to be discussed at this time.

MOTION 07-059: Ms. Lithgow moved to approve the following item of board policy and procedure.

1. Resolution of Participation – Drug Free Schools Consortium: Adopt the resolution of participation for the 2007-2008 school year.
2. The Board of Education for the Grandview Heights City Schools authorizes membership in a payment for services of the Safe and Drug-Free School Consortium of the Educational Council.

The district will have access to programs and services and will provide representation to the Safe and Drug-Free School Consortium.

Mr. Cameron seconded the motion.

On roll call, the members voted as follows: Heydinger, yes; Keller, yes; Lithgow, yes; McLeod, yes; Cameron, yes. 5 yes,

The president declared the motion carried.

Business and Finance (VII-C): There were ten items of business and finance to be discussed at this time.

MOTION 07-060: Dr. Heydinger moved to approve the following items of business and finance.

1. Adjust 2006-2007 Fiscal Year Appropriations: Authorize the Treasurer to adjust the 2006-2007 fiscal year appropriations to prevent deficit balances in any accounts as of June 30, 2007. All modifications must remain within the approved "Amended Official Certificate of Estimated Resources" from the Franklin County Auditor. A list of modifications will be presented to the Board at the regular meeting in July.
2. Employee Group Health Insurance Agent: Approve the extension of the group health insurance agency agreement date June 10, 2003 with Group Benefits Agency for a one-year period beginning July 1, 2007 at an annual fee of \$23,280 to be paid in monthly installments of \$1,940. This represents no fee increase.
3. Employee Group Insurance: Approve three employee group insurance providers as follows:
 - a. Group Health Insurance: United Health Care Choice Plus Plan 059. Monthly premiums are: single, \$480.57; employee and spouse, \$852.39; employee and child, \$785.65; family, \$1,144.17. UHC Choice Plus Plan 116 monthly premiums are: single, \$306.46; employee and spouse, \$543.57; employee and child, \$501.01; family, \$729.63. Monthly Board contributions to H.S.A. accounts are: single, \$83.34; any family combination, \$166.68. Group Benefits Agency is the agent of record.
 - b. Group Dental Insurance: Delta Dental Plan. Monthly premium is \$84.98. This premium reflects no increase. Group Benefits Agency is the agent of record.
 - c. Group Life Insurance: American United Life Insurance. Monthly premium is \$8.40. The premium reflects no increase. RHK Group is the agent of record.
4. 2007-2008 Edison Intermediate and Middle School Supplies: Approve the Edison Intermediate Middle School supplies for the 2007-2008 school year as it is contained as an addendum item to these minutes.
5. Interest Allocation to Food Service Fund: Authorize the treasurer to allocate \$30,000 in interest earnings to the Food Service Fund for the 2006-2007 fiscal year.
6. ITSCO Membership for 2007-2008: Approve the 2007-2008 Membership Agreement with Instructional Technology Services of Central Ohio, Inc.
Free Basic Services and Additional Technology Services: \$75.00 per building
 - * Instructional Television during thirty-one weeks of school year
 - * Access to the ITV Online Database of programming
 - * Access to the Broadcasts Schedule
 - * Teacher resource guides and ancillary materials

- * Awareness presentations for educators, parent and/or board meetings
 - * 50% discount for all workshops offered by ITSCO
7. Grandview Heights Public Library Budget: Pursuant to the recommendation of the Grandview Heights Public Library approve the 2008 Budget.
 8. Grandview Heights Public Library Trustee Appointment: Pursuant to the recommendation of The Grandview Heights Public Library, approve the re-appointment of Alphonse P. Cincione to another seven (7) year term on the Library Board of Trustees.
 9. Disposal of Equipment/Furniture: Approve the disposal of the item listed below:
 - a. Technology Printer beyond repair
6530
 10. Gifted Education Consultant/Coach: Approve the proposal for a Gifted Education Consultant/Coach from Franklin County Educational Service Center, cost of this proposal is \$39,745.50, as it is contained as an addendum item to these minutes.

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: Keller, yes; Lithgow, yes; McLeod, yes; Cameron, yes; Heydinger, yes. 5 yes.

The president declared the motion carried.

Buildings and Grounds (VII-D): There were no items of buildings and grounds to be discussed at this time.

Personnel (VII-E): The superintendent recommended the approval of thirteen items of personnel.

MOTION 07-061: Dr. Heydinger moved to approve the following items of personnel.

1. Resignations: Approve the following resignations for the 2007-2008 school year:
 - a. Sherri Derby, Food Service, effective at the end of the day June 1, 2007
 - b. Barbara Scott, Child Care, effective at the end of the day June 1, 2007
2. Advancement on Teachers' Salary Schedule: Approve the following teachers, having completed the required coursework; be granted advancement on the salary schedule for the 2007-2008 school year:
 - a. Marc Alter, eligible for Class V, Step 13
 - b. Diane Runyon, eligible for Class V, Step 12
 - c. Kie Watkins, eligible for Class VI, Step 14
3. Contract Changes: Approve the following contract changes for the 2007-2008 school year:
 - a. Christine Wakefield, from 4 hours per day to 6 hours per day, effective August 27, 2007, 185 work day calendar
 - b. Mary Marchand, from 2 hours per day to 4 hours per day, effective August 27, 2007
 - c. Christine France, from Class V, Step 20 to Class V, Step 21 (worked 120 or more days)
4. One-Year Limited Contracts: Approve employment for the 2007-2008 school year for the following:
 - a.

- b. Paula Sarrey, Occupational Therapist, Class IV, Step 10 (.80 FTE)
 - c. Jason Peters, High School Social Studies, Class IV, Step 9 (1.00 FTE)
 - d. Melissa Mhyer, 8th Grade Language Arts, Class I, Step 2 (1.00 FTE)
 - e. Carolyn Little, Speech Pathologist, Class I, Step 10 - .60 FTE
 - f. Abigail Reed, School Psychologist and IAT Coordinator, Class VI, Step 2 (1.00 FTE)
5. One-Year Limited Rehire Contract: Approve the rehire of the following for the 2007-2008 school year:
- a. Jill McNaughton, High School Guidance, Class VII, Step 10
6. Tutor Contract: Approve employment for the 2007-2008 school year for the following:
- a. Jean Balsler, ESL Tutor, 9 hours per week, Class IV, Step 10, effective August 28, 2007
7. OGT Summer Intervention Stipend: Approve a stipend for OGT summer intervention for the following:
- a. Naome Allison, \$25.00 per hour for 15 hours.
8. 2007 Extended School Year Contracts: Approve the following contracts for 2007 ESY. The ESY committee has recommended services for seven students as listed below. The teachers will submit a work calendar for the extended time to the treasurer. Instructors will be paid IDEAIA-B instructional salary funds, FY07.
- a. ESY Speech Therapy for three students:
28-29 hours total
Susan Gafford, Speech Therapy
\$25.00 per hour \$700.00 to \$725.00
 - b. ESY Academic Instruction for seven students:
Reading, writing and/or mathematics
91-102 hours total
Kate Kerr, Academic Instruction
\$25.00 per hour \$2,275.00 to \$2,550.00
 - c. ESY Reading Instruction for one student:
10-12 hours total
Susan Weber, Reading Instruction
\$25.00 per hour \$250.00 to \$300.00
 - d. ESY Vocational Program for one student:
Vocational program work at public library
40 hours total
Linda Clossman, Job Coach
Effective June 13, 2007, Step 6, \$14.68 per hour
Effective July 1, 2007, Step 7, \$15.37 per hour
9. Supplemental Duty Contracts, : Approve the following supplemental duty contracts for the 2006-2007 school year:
- a. Jason Peters, Weight Room Supervisor, Class VII, 2 (5), \$1,385.72
 - b. Karla Hayes, 6th Grade Camp, Class IX, \$259.82

Approve the following supplemental duty contracts for the 2007-2008 school year:

- a. Craig Kyle, Head Baseball Coach, Class II, Step 1 (4), \$3,389.79
- b. Ray Corbett, Head Boys Basketball Coach, Class I, Step 3 (M), \$6,244.35
- c. Steve Hall, Head Girls Basketball Coach, Class I, Step 3 (M), \$6,244.35
- d. Jill Swary, 7th Grade Girls Basketball Coach, Class V, Step 2 (5), \$2,676.15
- e. Angela Williamson, Head Cheerleading Coach—Fall, Class V, Step 1 (4), \$2,140.92
- f. Angela Williamson, Head Cheerleading Coach—Winter, Class V, Step 1 (4), \$2,140.92
- g. Trisha Baker, Middle School Cheerleading Coach—Fall, Class VI, Step 1 (1), \$1,427.28
- h. Trisha Baker, Middle School Cheerleading Coach—Winter, Class VI, Step 1 (1), \$1,427.28
- i. Jon Wilhelm, Head Cross Country Coach, Class III, Step 2 (5), \$3,746.61
- J. Julian Stanwood, Middle School Cross Country Coach, Class VI, Step 1 (2), \$1,427.28
- k. Craig Kyle, Assistant Varsity Football Coach, Class IV, Step 1 (1), \$2,497.74
- l. Ed Heminger, Head Golf Coach, Step 3 (M), \$4,638.66
- m. Amber Starkey, Head Gymnastics Coach, Class II, Step 1 (4), \$3,389.79
- n. Mike Merna, Head Girls Soccer Coach, Class II, Step 2 (9), \$4,103.43
- o. Brian Niedenthal, Head Boys Soccer Coach, Class II, Step 2 (7), \$4,103.43
- p. Mark Phayer, Assistant Varsity Boys Soccer Coach, Class V, Step 1 (4), \$2,140.92
- q. James Kane, JV Boys Soccer Coach, Class V, Step 1 (2), \$2,140.92
- r. Steve Hall, Head Girls Tennis Coach, Class III, Step 3 (M), \$4,638.66
- s. Robert Hunter, JV Girls Tennis Coach, Class VI, Step 3 (M), \$2,140.92
- t. Ray Corbett, Head Boys Tennis Coach, Class III, Step 3 (M), \$4,638.66
- u. Jonathan Wilhelm, Head Track Coach, Class I, Step 2 (6), \$5,173.89
- v. Kelly Morgan, Head Volleyball Coach, Class II, Step 2 (7), \$4,103.43
- w. Kimberly Jump, JV Volleyball Coach, Class IV, Step 2 (5), \$3,032.97
- x. Jennifer Rill, 8th Grade Volleyball Coach, Class IV, Step 1 (4), \$2,497.74
- y. Kari Parker, 7th Grade Volleyball Coach, Class IV, Step 1 (2), \$2,497.74
- z. Andy DiSabato, Weight Room Supervisor—Fall, Class VII, Step 3 (M), \$1,784.10
- aa. Andy DiSabato, Head Wrestling Coach, Class I, Step 3 (M), \$6,244.35
- bb. Tom Falk, Assistant Varsity Wrestling Coach, Class IV, Step 3 (M), \$3,925.02

10. Classified Employees: Approve employment of the following for the 2007-2008 school year:

- a. Karl Beem, Food Service, Step 1, 2 hours per day, 184 work calendar, effective August 27, 2007

11. Substitute Employees: Approve the following substitute employees for the 2006-2007 school year effective May 1, 2007:

- a. George Glazos Custodian
- b. Stuart Allen Painter, \$10.00 per hour

Approve the following substitute employees for the 2007-2008 school year, effective July 1, 2007:

- a. Melanie Lewis Secretary and Teacher Assistant
- b. Tracy Liberatore Secretary and Teacher Assistant
- c. Robin Pickering Secretary and Teacher Assistant
- d. Wanda Herl Secretary
- e. Lisa Collier Secretary
- f. Mary Ann Olvera Food Service

- g. Joann Frabott Food Service
- h. Mark McKnight Custodian
- i. Kilby Deel Custodian
- j. Gary Johnson Custodian
- k. Clint Clark Painter, \$10.00 per hour
- l. Stuart Allen Painter, \$10.00 per hour

12. Child Care: Approve the following for the 2007 summer staff, effective May 15, 2007:

- a. Karol Carmen, Team Leader, 3 hours/day, Step 6

Approve the following employees for the 2007-2008 school year, effective August 20, 2007:

- a. Laura Harkleroad, Team Leader, 8 hours/day, Step 6
- b. Kelly Miller, Team Leader, 6.5 hours/day, Step 9
- c. Amy Kooyenga, Team Leader, 4 hours/day, Step 2
- d. Sherri Derby, Team Leader, 7 hours/day, Step 12
- e. Trisha Gibson, Team Leader, 1.5 hours/day, Step 8
- f. Janet Gross, Team Leader, 4 hours/day, Step 3
- g. Edilia Falasca, Recreation Leader, 3.5 hours/day, Step 7
- h. Maria McAllister, Recreation Leader, 4 hours/day, Step 2
- i. Virginia Ponzani, Recreation Leader, 3.5 hours/day, Step 3
- j. Karen Copen, Recreation Leader, 3.5 hours/day, Step 2
- k. Jennifer Rill, Substitute Recreation Leader
- l. Glenda Alphin, Substitute Recreation Leader
- m. Stacy Brunst, Substitute Recreation Leader
- n. Alanna Foglietti, Substitute Recreation Leader
- o. Monica Starcovic, Substitute Recreation Leader
- p. Shanna Kmetz, Substitute Recreation Leader

13. Extended time Supplemental Duty Contracts: Approve the following extended time contract for the 2007-2008 school year. A work calendar will be provided to the treasurer with extended hours.

- a. Abigail Reed, Psychologist, 20 days, \$5,014.80

Mrs. Keller seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; McLeod, yes; Cameron, yes; Heydinger, yes; Keller, yes; 5 yes.

The president declared the motion carried.

Mr. O'Reilly described the high quality of applicants that reflects well on the quality of The School District. He described the formation of interview committees.

Co/curricular Activities (VII-F): There was one item of co/curricular activity to be considered at this time.

MOTION 07-062: Dr. Heydinger moved to approve the following volunteers for the 2006-2007 school year:

- a. Alexander Walker, athletic training
- b. Meg Wernet, PTO Afterschool Adventure
- c. Ron Cameron, MS Softball
- d. Ann Marie Bell, PTO Afterschool Adventure

Ms. Lithgow seconded the motion.

On roll call, the members voted as follows: McLeod, yes; Cameron, yes; Heydinger, yes; Keller, yes; Lithgow, yes. 5 yes.

The president declared the motion carried.

Other Business (VII-G): There were no items of other business to be discussed at this time.

Items for Discussion (IX): The following items were discussed at this time.

A. Dr. Heydinger reported that the Permanent Improvement Committee will meet next week.

MOTION 07-063: Ms. Lithgow moved to approve the following item for discussion.

B. Motion to move the regular meeting of July to July 16.

Dr. Heydinger seconded the motion.

On roll call, the members voted as follows: Cameron, yes; Heydinger, yes; Keller, yes; Lithgow, yes; McLeod, yes. 5 yes.

The president declared the motion carried.

C. Mr. Cameron announced that he would not see re-election to the Board of Education this fall. He is completing his second full term on the Board. He cited personal and professional reasons for his decision not to run.

Executive Session (X): The Board considered entering into executive session at this time.

MOTION 07-064: Dr. Heydinger moved to enter into executive session at this time to discuss the compensation of a public employee, the employment of the assistant treasurer and treasurer, and the compensation of individual administrators.

Mrs. Keller seconded the motion.

On roll call, the members voted as follows: Heydinger, yes; Keller, yes; Lithgow, yes; McLeod, yes; Cameron, yes. 5 yes.

The president declared the motion carried and the meeting entered into executive session at 8:29 p.m.

At this time members of the Board, the superintendent and the treasurer met in the middle school principal's office to conduct the executive session. They discussed the employment of the assistant treasurer and treasurer including employment applications that have been received. They also discussed the compensation of the following: High School principal; Edison/Middle School principal; Edison/Middle School assistant principal; Stevenson Elementary School principal; Director of District Services and Facilities; Athletic Director; Technology Director; Director of Child Care; Director of Food Service, and the Director of Pupil Services (an E.S.C. employee).

The Board resumed regular session at 9:35 p.m.

Adjournment (XI): President McLeod called for a motion to adjourn.

MOTION 07-065: Mrs. Keller moved to adjourn.

Mr. Cameron seconded the motion.

On roll call, the members voted as follows: Keller, yes; Lithgow, yes; McLeod, yes; Cameron, yes; Heydinger, yes. 5 yes.

The president declared the motion carried and the meeting adjourned at 9:36 p.m.

ATTEST: _____

President

Treasurer