

**RECORD OF PROCEEDINGS**

MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION

Special Meeting May 3, 2010

The Grandview Heights City School Board met in special session pursuant to the rules section 3313.16 of the Ohio Revised Code at the Grandview Heights High School library with President Kathy Lithgow in the Chair. This meeting was established during the last regular meeting of the Board on April 13, 2010. Due notice of this meeting was issued to members of the Board and to the media.

Call to Order: President Lithgow called the meeting to order at 6:45 p.m.

Roll Call: The following persons were present:

Members Present: Kathy Lithgow, President  
Katie Clifford, Member  
Grant Douglass, Member  
John Kessler, Member  
Joanne Peters, Member (5)

Others Present: Ed O'Reilly, Superintendent of Schools  
Tammy Rizzo, Assistant Treasurer  
David Knisley, Treasurer

Race to the Top: The superintendent briefly reviewed activities associated with the federal RTTT educational initiative and recommended the approval of a memorandum of understanding thereby authorizing the District's participation in RTTT. See the addendum item to the agenda.

**MOTION 10-049**: Mr. Douglass moved to adopt the Memorandum of Understanding for Race to the Top Grant funding.  
Ms. Peters seconded the motion.  
On roll call, the members voted as follows: Douglass, yes; Kessler, yes; Lithgow, yes; Peters, yes; Clifford, yes. 5 yes.  
The president declared the motion carried.

Personnel: The superintendent recommended the approval of four items of personnel.

**MOTION 10-050**: Mr. Douglass moved to approve the following items of personnel:

- A. Accept the resignation of Cathryn Chellis as Technology Director effective at the end of the day on May 12, 2010.
- B. Change the employment status of Liz Weaver as teacher from 1.0 FTE to 0.50 FTE effective August 23, 2010.
- C. Approve a maternity leave of absence for Tammy Rizzo for six weeks using paid sick leave beginning approximately on June 4, 2010.
- D. Employ Kevin McCarthy as JV Boys Tennis Coach, Class VI Step 1(1), \$1,470.08, for the 2009-10 school year.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Lithgow, yes; Peters, yes; Clifford, yes; Douglass, yes. 5 yes.  
The president declared the motion carried.

Financial Discussion: School Board Treasurer, David Knisley, reviewed the development in progress of the District's General Fund estimated revenues and expenditures and the five-year forecast and assumptions through overhead screen projections sorted in a variety of ways. Board of Education members and others in attendance viewed and discussed actual and projected General Fund revenues and expenditures including the following.

- Appropriations by source examining who prepares the budget amounts and how the budget amounts are determined including the \$50,000 contingency line-item within the District's General Fund budget and including the District's Reserve for Budget Stabilization with a current cash balance of \$750,000 in accordance with Board of Education Policy DIF
- Appropriations by object examining what is purchased through the District's General Fund; i.e., salaries and wages; fringe benefits; purchased services; materials and supplies; capital outlay and other objects. Members noted the expenditures for special education tuition and transportation and for district natural gas.
- Appropriations by function examining why expenditures are made through the District's General Fund; ex., regular instruction; special education; library; principal's office; operation and maintenance
- Appropriations by operational unit examining where expenditures are made through the District's General Fund and the genesis and use of cost-center allocations for certain expenditures based upon the number of students
- Appropriations by major category examining how various General Fund budget accounts are grouped together for the purpose of developing the District's five-year financial forecast
- Investments and weekly projections of the District's General Fund cash flow examining the accuracy of the District's current year budget including the positive variance of \$112,944 (seven tenths of one percent of budget) as of April 30, 2010
- Financial projection calculations by 33 major expenditure categories including scheduled certificated staff salaries; scheduled non-certificated staff salaries; non-scheduled administrative and treasurer salaries; group health insurance and HSA contributions; District Medicare payments; utilities; technology; and extracurricular vans
- Five-year forecast assumptions including School District reorganization approved by the Board of Education on February 10, 2004 (see agenda addendum item); current references to recently revised Board of Education Policies; collections against property tax settlements; likely property tax values resulting from the 2011 tax year reappraisal; possible loss of state foundation revenues due to current economic conditions; projected compensation for administrators; health insurance renewal premiums from United HealthCare; projected Medicare employer

contributions; general rate of inflation (CPI); and projected energy costs

Executive Session: The superintendent requested that the Board enter into executive session to discuss an item regarding personnel.

**MOTION 10-051**: Mr. Douglass moved to enter into executive session for the purpose of discussing the employment of one public employee and to review negotiations (memorandum of understanding) requested by the Grandview Heights Education Association.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; Peters, yes; Clifford, yes; Douglass, yes; Kessler, yes. 5 yes.

The president declared the motion carried and the meeting entered into executive session at 10:05 p.m.

At this time everyone in attendance remained to conduct the executive session. The superintendent and members of the Board discussed the employment of one public employee and reviewed negotiations (memorandum of understanding) requested by the Grandview Heights Education Association. The meeting resumed regular session at 10:16 p.m.

Technology Director: The superintendent and Board discussed the search for a new technology director.

Adjournment: President Lithgow called for a motion to adjourn.

**MOTION 10-052**: Mr. Kessler moved to adjourn.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Peters, yes; Clifford, yes; Douglass, yes; Kessler, yes; Lithgow, yes. 5 yes.

The president declared the motion carried and the meeting adjourned at 10:25 p.m.

ATTEST: \_\_\_\_\_  
President

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Treasurer