

## **RECORD OF PROCEEDINGS**

### **MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION**

Regular Meeting May 11, 2010

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the John Glenn Community Center with Ms. Lithgow in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President Lithgow called the meeting to order at 7:30 p.m.

Roll Call (II): The following persons were present:

Members Present:

Kathy Lithgow, President  
Katie Clifford, Member  
Grant Douglass, Member  
John Kessler, Member  
Joanne Peters, Member (5)

Others Present:

Edward O'Reilly, Superintendent of Schools  
Jane Adkins, Instructional Assistant  
Bob Baeslack, Edison Intermediate/Middle School Principal  
Kathy Binau, Director of Pupil Services  
Brian Bowser, Stevenson Elementary Principal  
Brett Bradley Director of District Services and Facilities  
Debbie Brannon, Parent  
Jennie Clifton, Assistant Treasurer  
Michael Doran, Visitor  
Stephanie Doran, Visitor  
Carol Hamilton, Food Service Director  
Katie Maxfield, Director of Curriculum  
Pam Patterson, Technology Integration  
Courtney Price, Child Care Director  
Tammy Rizzo, Assistant Treasurer  
Jesse Truett, High School Principal  
Alan Froman, Grandview This Week  
David Knisley, Treasurer

Pledge of Allegiance and Silent Meditation (III): President Lithgow led the Pledge of Allegiance and silent meditation.

Recognition of Outstanding Contributions (IV-A): There was one item of recognition of academic achievement and outstanding contributions at this time.

1. EIMS Science Olympiad Team: Mr. Baeslack introduced John Leutz, advisor of the Middle School Science Olympiad team. They ranked seventh in the state competition. They earned

medals in eleven out of twenty-two events in which they participated. Students introduced themselves and described their individual competitions.

Recognition of Guests and Hearing of Public (IV-B): President Lithgow asked if anyone wished to address the Board at this time. There was no one.

Minutes (V): President Lithgow asked if there were any corrections, additions, or deletions to the minutes of the previous meetings. There were none.

**MOTION 10-053**: Ms. Peters moved to approve the minutes of the April 13, 2010, regular meeting and the special meeting, May 3, 2010, as presented by the treasurer.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Peters, yes; Clifford, yes; Douglass, yes; Kessler, yes; Lithgow, yes. 5 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mr. Knisley reviewed the following financial information at this time.

**MOTION 10-054**: Ms. Peters moved to approve the following financial items.

1. April financial reports as they are contained as addendum items to these minutes.
2. Payment of April bills. (Motion 10-004 authorized the payment of all bills as they are due).
3. Investments for the month of April, 2010. (Motion 10-004 authorized the investment of funds).
4. Appropriation modifications dated April 30, 2010, as they appear on the addendum items to these minutes.

Mr. Kessler seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Douglass, yes; Kessler, yes; Lithgow, yes; Peters, yes. 5 yes.

The president declared the motion carried.

Board Reports (VI-B):

OSBA Legislative Liaison: State Representative Ted Celeste attended the last legislative committee meeting. He was not encouraging regarding the state funding of education in the near future.

Student Achievement Liaison: Ms. Peters will be attending a webinar on how to be a student achievement liaison. She also encouraged the District to have teachers actively using computers and technology in the classroom.

Child Care Report (VI-C): The agenda contains her report as an addendum item.

Buildings and Grounds (VI-D): Mr. Bradley reported that there is a critical need to replace the air conditioning unit at EIMS. He also reported on security activities throughout the District. See the agenda addendum item. He fielded questions from members of the Board.

Food Service Report (VI-E): See the addendum item to the agenda.

Technology Report (VI-F): Mr. O'Reilly reported that the technology advisory committee has made progress on a number of issues. Posting the technology position should occur soon. Tomorrow is Cathryn Chellis' last day working as the District Technology director. Mr. O'Reilly commended her on a top-notch job.

Curriculum Report (VI-G): See the addendum item to the agenda. Ms. Maxfield briefly reported on the summer academy enrollment.

Superintendent's Report (VI-H): The superintendent reported on the following.

2. Food Service: Mr. O'Reilly provided written information on the Districts' Food Service Program. (See addendum item to the agenda.) He noted the possibility of considering the program as part of the health and wellness of students. There is a possibility of increasing prices, serving breakfast, discontinuing the program or considering this as another program that costs money and is good for the kids. He reported that the District loses about 54 cents per lunch. He encouraged the Board to consider the Food Service Program in the District as a school program involving healthy choices rather than as a business model. Lunch prices need to be set at next month's Board meeting. Mr. O'Reilly fielded questions from members of the Board. Unionized labor drives up the cost above the programs that use contracted providers. Open lunch reduces the Districts' economy of scale.

Mrs. Clifford said she supports the healthy options that could increase participation above the 40% currently. She encouraged thinking outside the box to offer food to students. Mrs. Hamilton noted that the meals served meet the nutritional guidelines established by the FDA. Mr. Douglass requested a P&L excluding capital equipment purchases. Mrs. Rizzo said her experiences as a state auditor indicates that most school districts subsidize their food service programs. Mr. O'Reilly will report further to the Board at a later date.

1. Community Forum input: Mr. O'Reilly provided printed information to the Board regarding the recent community forum. It is contained as an addendum item to the agenda. President Lithgow said that the Board needs to discuss the possibility of a tax levy at length at the June meeting.

Recommendations from the Superintendent for action by the Board of Education (VII):

Curriculum & Instruction (VII-A): There was one item of curriculum and instruction to be considered at this time.

**MOTION 10-055:** Mrs. Clifford moved to approve the following item of curriculum and instruction.

1. Roster of Candidates for Graduation: In accordance with Section 3313.61 of the Ohio Revised Code, the Board of Education approves the candidates for graduation as listed in the addendum items to these minutes, pending final approval of the high school principal.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Kessler, yes; Lithgow, yes; Peters, yes; Clifford, yes. 5 yes.

The president declared the motion carried.

Board Policy and Procedure (VII-B): There was one item of board policy and procedure to be considered at this time.

**MOTION 10-056:** Mr. Douglass moved to approve the following item of board policy and procedure.

1. Memorandum of Understanding: Approve the Memorandum of Understanding between the Grandview Heights Board of Education and the Grandview Heights Education Association as it is contained as an addendum item to these minutes.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Lithgow, yes; Peters, yes; Clifford, yes; Douglass, yes. 5 yes.  
The president declared the motion carried.

Business and Finance (VII-C): There were four items of business and finance to be discussed at this time.

**MOTION 10-057**: Ms. Peters moved to approve the following items of business and finance.

1. Debt Service Transfer: Approve the following fund transfers to facilitate debt service obligations:
  - a. \$2,586.60 from the General Fund to the Bond Retirement Fund for turf notes
  - b. \$4,512.50 from the Permanent Improvement Fund to the Bond Retirement Fund for P.I. notes
  
2. Donations/Gifts: Accept the following donations:
  - a. Grandview Civic Welfare Club donated \$300.00 to the Outdoor Education Program.
  - b. The Grandview Heights Educational Support Staff Association (GHESSA) donated \$200.00 to the Outdoor Education Program.
  - c. Edward and Angela Jackson donated 30 copies of Twelve Angry Men to the 9<sup>th</sup> grade English department.
  - d. The Grandview Band Parents donated a Pearl Symphonic Snare drum to the middle school band program. The drum has a value of \$369.00.
  
3. Disposal of Fixed Assets: Approve the disposal of the following:
  - a. Edison Intermediate/Middle School  
7019 Apple iPod Malfunctioned & replaced by warranty
  
  - b. High School Technology

6889	printer	broken
6776	laptop	broken
6895	printer	broken
6402	projector bulb	burned out
6632	laptop	broken
6888	printer	broken
6661	production mixer	broken
6942	camera	broken
6507	camera	broken
6652	camera	broken
6653	camera	broken
6700	camera	broken
  
  - c. High School: See the addendum items to these minutes.
  
4. Certificate of Records Disposal: Approve the Certificate of Records Disposal as contained in the addendum items to these minutes.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; Peters, yes; Clifford, yes; Douglass, yes; Kessler, yes. 5 yes.

The president declared the motion carried.

Buildings and Grounds (VII-D): There were two items of buildings and grounds to be discussed at this time.

1. High School Media Center: Accept a \$60,000.00 donation from the Brotherhood of the Rooks for the high school media center renovations. In addition, recommend the renovated media center be named "The Brotherhood of the Rooks Media Center" for a period of twenty years (First Reading).

**MOTION 10-058**: Mr. Douglass moved to approve the following item of buildings and grounds.

2. EIMS Air Conditioning Unit: Approve entering into a contract with a provider to be determined to install a new air conditioning unit at Edison Intermediate/Middle School and approve the increase of the following General Fund budget account by \$130,000 from which the contract will be paid: 001 2710 690 0992 000000 080 00 000 OTHER CAPITAL OUTLAY, DISTRICT.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Peters, yes; Clifford, yes; Douglass, yes; Kessler, yes; Lithgow, yes.  
5 yes.

The president declared the motion carried.

Personnel (VII-E): The superintendent recommended the approval of ten items of personnel.

**MOTION 10-059**: Mr. Douglass moved to approve the following items of personnel.

1. Resignations/Retirement: Accept the following resignations/retirement:
  - a. Jill Walker, 5<sup>th</sup> Grade Camp, resignation effective May 10, 2010
  - b. Lisa Martin, Recreation Leader, resignation effective at the end of the day May 1, 2010
  - c. James Shaw, Music teacher, retirement effective at the end of the day June 7, 2010
2. Clerical Correction: Approve the following clerical correction from the April 13 Board of Education meeting.
  - a. Gary McDannald from Step 2 \$15.17 per hour to Step 2 \$14.88
3. Advancement on Teachers' Salary Schedule: Approve the following teacher, having completed the required course work; be granted advancement on the salary schedule for the 2010-2011 school year:
  - a. Thomas Gilbert, eligible for Class VI, Step 20, \$86,220.00
4. One-Year Limited Contracts: Approve the following one-year contracts for the 2010-2011 school year:
  - a. Megan Shea, 5<sup>th</sup> Grade teacher, Class I, Step 1, \$37,487.00
  - b. Stephanie Doran, Guidance Counselor, Class IV, Step 6, \$54,356.00
5. Extended Time Supplemental Duty Contracts: Approve the following extended time contracts for the 2010-11 school year. Teachers are requested to submit a work calendar for their extended

time

to the treasurer.

a.	Marc Alter, Technology 5-8	15 days	\$6,534.90
b.	Linda Bensen, Family & Cons Science	5 days	\$2,431.60
c.	Joseph Connors, Guidance	10 days	\$3,546.10
d.	Douglas Eckert, Guidance	3 days	\$1,458.96
e.	Erin Engle, Library	5 days	\$1,823.70
f.	Linda Jokiniemi, Nurse	3 days	\$1,215.78
g.	Abigail Keller, Psychologist	20 days	\$5,876.40
h.	Jill McNaughton, Guidance	10 days	\$3,647.40
i.	Pam Patterson, Technology K-4	15 days	\$7,142.70
j.	Eric Pickering, Psychologist	10 days	\$3,850.00
k.	Tammy Seagraves, Technology 9-12	15 days	\$5,167.20
l.	Anthony Thivener, GWP	5 days	\$2,431.60

6. Supplemental Instruction: Approve the following employee for supplemental instruction:

a. Alison Herring, to develop IEP's for students, \$ 25.48 per hour as needed

7. Summer Workshop Training Stipends: Approve the Summer Workshop training stipends, \$100.00 per day for the staff list as it is contained as an addendum item to these minutes.

8. Non-Certificated Staff Appointments for the 2010-2011 School Year: Approve the non-certificated staff appointments and appropriated pay steps for the 2010-11 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Hrs/Day</u>	<u>Rate/Hr.</u>
Sue Greenlee	Account Clerk	19	7.5	\$24.00
Sandra Kipp	BOE Exec. Secy.	33	7.5	\$24.51
Karl Beem	Cook	4	2.0	\$12.91
Nancy Fuller	Cook	14	6.0	\$15.28
Karen Groh	Cook	3	2.0	\$12.69
Jaqueline Ross	Cook	14	3.0	\$15.28
James Ruthers	Cook	3	6.0	\$12.69
Christine Wakefield	Cook	5	6.0	\$13.13
Jimmie Bell	Custodian	28	8.0	\$21.26
Matthew Coy	Custodian	7	8.0	\$16.51
Christopher Fanroy	Custodian	5	8.0	\$15.96
Jose Guerrero	Custodian	13	8.0	\$18.27
Gary McDannald	Custodian	2	8.0	\$15.17
Mark McKnight	Custodian	6	8.0	\$16.23
Roger Reisinger Jr.	Custodian	6	8.0	\$16.23
Roger Schuler	Custodian	30	8.0	\$21.26
Terry Arbogast	Groundskeeper	8	8.0	\$19.25
Thomas Tyne	Groundskeeper	13	8.0	\$20.95
Wilgus Biagini	Maintainer	34	8.0	\$28.79
Shelley Ausham	Secretary	7	7.5	\$18.07
Mary Lue Bauer	Secretary	9	7.5	\$18.69
Teresa Clayton	Secretary	7	4.0	\$18.07
Elizabeth Elder	Secretary	21	6.0	\$22.12
Judy Hauenstein	Secretary	27	7.5	\$22.88
Emily Klingensmith	Secretary	32	7.5	\$23.27
Carla Lane	Secretary	15	7.5	\$20.68

	Teresa Rill	Secretary	13	7.5	\$19.99
	Ila G. Walton	Secretary	27	7.5	\$22.88
	Cynthia J. Adkins	Teacher Assistant	27	6.0	
\$20.45	Linda Clossman	Teacher Assistant	10	7.0	\$16.99
	Jocelyn Curry	Teacher Assistant	6	2.0	\$15.88
	Roberta Eaton	Teacher Assistant	2	4.0	\$14.85
	Kathy Grinstead	Teacher Assistant	15	5.5	\$18.49
	Wanda Herl	Teacher Assistant	21	4.0	\$19.78
	Kuniko Hess	Teacher Assistant	2	5.5	\$14.85
	Frances Hochstedler	Teacher Assistant	7	6.0	\$16.15
	Beverly Kaufman	Teacher Assistant	10	6.5	\$16.99
	Rebecca Krouse	Teacher Assistant	16	6.0	\$18.80
	Deborah Liddle	Teacher Assistant	13	4.0	\$17.87
	Doris A. Mattiaccy	Teacher Assistant	17	7.0	\$19.12
	Diane Mountz	Teacher Assistant	17	6.5	\$19.12
	Carrie O'Mara	Teacher Assistant	18	5.75	\$19.45
	Ashley Pond	Teacher Assistant	2	6.0	\$14.85
	Lisa Zag	Teacher Assistant	17	6.0	\$19.12
	Emanuel Maniatis	Technology Asst.	12	8.0	\$24.33

9. Supplemental Duty Contracts: Approve the following supplemental duty contracts for the 2009-2010 school year:

- a. Adam Buch, 6<sup>th</sup> Grade Camp, Class IX, \$275.64
- b. Janet Gauntner, 5<sup>th</sup> Grade Camp, Class X, \$183.76
- c. Jeremy Rummer, 6<sup>th</sup> Grade Camp, Class IX, \$275.64

Recommend the Board approve the following supplemental duty contracts for the 2010-2011 school year:

- a. Jill Walker, Mentor (Megan Shea), Class VIII-1-1, \$749.74
- b. Susan Gafford, Mentor (Stephanie Doran), Class VIII-1-4, \$749.74

10. Child Care Program Employees: Approve the following for the 2010 Summer Child Care Program:

- a. Emma Liberatore, Recreation Leader, Step 1, 4.5 hours per day, effective May 5, 2010
- b. Emily Stone, Substitute Recreation Leader, \$10.95 per hour, effective June 8, 2010
- c. Recommend that the Board approve the following employees as Team Leaders for the

Approve the following employees as Team Leaders for the Kids' Club program for the 2010-2011 school year, effective August 23, 2010:

- a. Trisha Gibson, Step 11, 1.5 hours/day
- b. Sherri Derby, Step 15, 5.5 hours/day
- c. Laura Keves, Step 9, 8 hours/day
- d. Shana Kmetz, Step 2, 4 hours/day
- e. Mark Reed, Step 2, 4 hours/day
- f. Maria McCallister, Step 5, 4 hours/day
- g. Kelly Miller, Step 13, 5 hours/day

Approve the following employees as Recreation Leaders for the Kids' Club program for the 2010-

2011 school year, effective August 23, 2010:

- a. Edilia Falasca, Step 10, 4 hours/day
- b. Danielle Waldo, Step 2, 4 hours/day
- c. Kelly Burt, Step 3, 4 hours/day
- d. Peggy Swope, Step 3, 4 hours/day

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Douglass, yes; Kessler, yes; Lithgow, yes; Peters, yes. 5 yes.

The president declared the motion carried.

Co/curricular Activities (VII-F): There were two items of co/curricular activity to be considered at this time.

**MOTION 10-060**: Ms. Peters moved to approve the following items of co/curricular activities:

1. Resolution for OHSAA Membership for 2010-11 School Year: Approve the following resolution:

WHEREAS, Grandview Heights City Schools of 1587 W. Third Ave., Columbus, Franklin County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary not for profit association; and

WHEREAS, the Board of Education/Governing Board desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE BE IT RESOLVED by the Board of Education/Governing Board that all schools listed on the reverse side of this card shall be members of the OHSAA and that the Constitution, Bylaws and Sports Regulations of the OHSAA shall be approved and adopted by this Board of Education for its own minimum student eligibility standards. The Board of Education/Governing Board reserves the right to raise the eligibility standards as the Board deems appropriate;

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the Constitution, Bylaws and Sports Regulations and their interpretations.

2. Extra Curricular Volunteer: Approve the following volunteer for the 2009-2010 school year:

- a. Michael Berry, Softball MS

Mr. Douglass seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Kessler, yes; Lithgow, yes; Peters, yes; Clifford, yes. 5 yes.

The president declared the motion carried.

Other Business (VII-G): There was one item of other business to be discussed at this time.

1. Members of the Board determined to move the regular September meeting to Tuesday, September 21 at 7:30 PM in the John Glenn Community Center.

Members of the Board will meet in special session at 7:30 AM on Monday, May 24 in the Board of Education conference room to consider health insurance and any other items that the Board

