

RECORD OF PROCEEDINGS

MINUTES OF THE GRANDVIEW HEIGHTS CITY BOARD OF EDUCATION

Regular Meeting June 8, 2010

The Grandview Heights City School Board met in regular session pursuant to the rules section 3313.15 of the Ohio Revised Code at the John Glenn Community Center with Ms. Lithgow in the Chair. Addendum items to these minutes are contained herein and are a part of these minutes. The agenda prepared for this meeting immediately follows these minutes. The Board of Education endeavors to prepare audio tape recordings of its regular meetings. The tape recording of this meeting is on file at the Office of the Board of Education.

Call to Order (I): President Lithgow called the meeting to order at 7:30 p.m.

Roll Call (II): The following persons were present:

Members Present:

Kathy Lithgow, President
Katie Clifford, Member
Grant Douglass, Member
John Kessler, Member
Joanne Peters, Member (5)

Others Present:

Edward O'Reilly, Superintendent of Schools
Jane Adkins, Instructional Assistant
Bob Baeslack, Edison Intermediate/Middle School Principal
Kathy Binau, Director of Pupil Services
Brian Bowser, Stevenson Elementary Principal
Brett Bradley Director of District Services and Facilities
Bryan Davis, Parent
Carol Davis, Parent
Chad Davis, Parent
Connie Gleason, Parent
Dennis Gleason, Parent
Carol Hamilton, Food Service Director
Steve Hedge, Teacher
Katie Maxfield, Director of Curriculum
Elizabeth Page, Teacher
Courtney Price, Child Care Director
Jim Ruthers, Food Service Employee
Megan Shea, Teacher
Jesse Truett, High School Principal
Greg Jones, Tri Village News
David Knisley, Treasurer

Pledge of Allegiance and Silent Meditation (III): President Lithgow led the Pledge of Allegiance and silent meditation.

Recognition of Outstanding Contributions (IV-A): There were two items of recognition of academic achievement and outstanding contributions at this time.

1. Tri-Village Rotary Bobcat Award winners: Carol and Bryan Davis and Connie and Dennis Gleason: Mr. O'Reilly presented the Tri-Village Rotary Bobcat Award to Carol & Bryan Davis and Connie & Dennis Gleason. He described the improvements they made to the Bobcat Stadium concession stand.
2. Elizabeth Page was introduced as a new teacher by Mr. Bowser. Alison Etter, Megan Shea and Chad Davis were introduced as new teachers by Mr. Baeslack.

Recognition of Guests and Hearing of Public (IV-B): President Lithgow asked if anyone wished to address the Board at this time. There was no one.

Minutes (V): President Lithgow asked if there were any corrections, additions, or deletions to the minutes of the previous meetings. There were none.

MOTION 10-065: Ms. Peters moved to approve the minutes of the May 11, 2010, regular meeting and the special meeting, May 24, 2010, as presented by the treasurer.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Douglass, yes; Kessler, yes; Lithgow, yes; Peters, yes.
5 yes.

The president declared the motion carried.

Treasurer's Report (VI-A): Mr. Knisley reviewed the following financial information at this time.

MOTION 10-066: Mrs. Clifford moved to approve the following financial items.

1. May financial reports as they are contained as addendum items to these minutes.
2. Payment of May bills. (Motion 10-004 authorized the payment of all bills as they are due).
3. Investments for the month of May, 2010. (Motion 10-004 authorized the investment of funds).
4. Appropriation modifications dated May 31, 2010, as they appear on the addendum items to these minutes.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Kessler, yes; Lithgow, yes; Peters, yes; Clifford, yes.
5 yes.

The president declared the motion carried.

Board Reports (VI-B):

OSBA Legislative Liaison: There was no report to be presented at this time.

Student Achievement Liaison: Ms. Peters' student achievement webinar is still pending. She also reported on her attendance at the other achievement related activities.

Child Care Report (VI-C): Mrs. Price reported that today was the first day of her summer program. (See agenda addendum item.)

Buildings and Grounds (VI-D): Mr. Bradley reported on the development of Permanent Improvement Fund proposed expense list. He also reported on summer cleaning activities and the installation of HVAC equipment at Edison Elementary/Middle School. Mr. Bradley fielded questions from members of the Board. Mr. O'Reilly reported on some cut wires and a missing projector.

Food Service Report (VI-E): See the addendum item to the agenda. Mrs. Hamilton fielded questions from members of the Board.

Technology Report (VI-F): Mr. O'Reilly reported on the technology director search. The technology committee has been of much assistance during recent weeks.

Curriculum Report (VI-G): See the addendum item to the agenda. Ms. Maxfield described the summer academy currently under way.

Superintendent's Report (VI-H): The superintendent reported on the following.

4. Mr. O'Reilly noted the DDC Annual Report contained as an addendum item to the agenda.
1. Food Service: The Family & Civic Engagement Committee will be providing information regarding the food service program.
2. Permanent Improvement: Mr. O'Reilly presented a list of proposed Permanent Improvement Fund projects as it is contained as an addendum item to the agenda. He highlighted a few items that are in critical need of attention. He said the list will need to be refined with the assistance of the Permanent Improvement Committee and the Business Advisory Council. Mr. O'Reilly and Mr. Bradley fielded questions from members of the Board. Making the building sound and safe will be the first priorities.
3. Kindergarten Entrance Age: Mr. O'Reilly reported on 8 people applying for early entrance testing for kindergarten. The Grandview Heights School District policy is that prospective students need to be five years old by August 1 to qualify for entrance to kindergarten without appeal. Many districts in the area currently have a September 30 cut-off. Mr. O'Reilly and other administrators fielded questions from members of the Board. Only the birth date deadline is required, not testing, for admission to kindergarten.

Recommendations from the Superintendent for action by the Board of Education (VII):

Curriculum & Instruction (VII-A): There were four items of curriculum and instruction to be considered at this time.

MOTION 10-067: Mr. Kessler moved to approve the following items of curriculum and instruction.

1. Field Trip: Approve a field trip for high school students studying Suptropical Ecology on Andros Island:
 - a. June 10 through June 18, 2011
 - b. Travel by plane, taxis, bus and boats
 - c. 35 students, approximate cost is \$1,190.00
 - d. 4 chaperones will accompany the students
2. Adoption of R. L. Stevenson Elementary School Student Handbook: Adopt the R. L. Stevenson Elementary School handbook for the 2010-2011 school year.
3. Adoption of Edison Intermediate/Middle School Student Handbook: Adopt the Edison Intermediate/Middle School handbook for the 2010-2011 school year as it appears as an addendum item to these minutes.
4. Adoption of Grandview Heights High School Student Handbook: Adopt the Grandview Heights

High School handbook for the 2010-2011 school year as it appears as an addendum item to these minutes.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Lithgow, yes; Peters, yes; Clifford, yes; Douglass, yes 5 yes.

The president declared the motion carried.

Mr. O'Reilly fielded questions from members of the Board. Mrs. Clifford recommended requiring annual application for parents to opt out of certain directory information. She also suggested eliminating language regarding the release of directory information. On page 10 she suggested including emergency removal as an option in the High School Handbook. She posed other questions and comments regarding the activity code of conduct. Mr. Douglass also expressed concerns over the activity code of conduct, sexting, class rank and internet safety.

Board Policy and Procedure (VII-B): There were two items of board policy and procedure to be considered at this time.

MOTION 10-068: Mr. Douglass moved to approve the following item of board policy and procedure.

1. Resolution of Participation – Drug-Free Schools Consortium: Adopt the resolution of participation for the 2010-2011 school year.

The Board of Education for the Grandview Heights City Schools authorizes membership in and payment for services by the Educational Council's Safe and Drug-Free Schools Consortium for 2010-2011.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; Peters, yes; Clifford, yes; Douglass, yes; Kessler, yes 5 yes.

The president declared the motion carried.

2. Board Policy JEB Entrance Age: Approve changing the Kindergarten entrance age from 5 years old by August 1 to 5 years old by September 30. (First Reading Only).

Business and Finance (VII-C): There were eight items of business and finance to be discussed at this time.

MOTION 10-069: Mrs. Clifford moved to approve the following items of business and finance.

1. Adjust 2009-2010 Fiscal Year Appropriations: Authorize the Treasurer to adjust the 2009-2010 fiscal year appropriations to prevent deficit balances in any accounts as of June 30, 2010. All modifications must remain within the approved "Amended Official Certificate of Estimated Resources" from the Franklin County Auditor. A list of modifications will be presented to the Board at the regular meeting in July.
2. Gifts/Donations: Accept the following donations:
 - a. Mr. and Mrs. Mark McKnight, a gift of \$40.00 to the Grandview Heights Athletic Department in memory of Robert N. Burroughs.
 - b. Mr. and Mrs. Bob Chutes, a gift of \$40.00 to the Grandview Heights Athletic Department in memory of Robert N. Burroughs.

- c. Central Ohio Chapter National Electrical Contractors Association, a gift of \$75.00 to the Grandview Heights Athletic Department in memory of Robert N. Burroughs.
 - d. Mr. and Mrs. Paul Phillips, a gift of \$25.00 to the Grandview Heights Athletic Department in memory of Robert N. Burroughs.
 - e. Ms. Marilyn Mauger, a gift of \$20.00 to the Grandview Heights Athletic Department in memory of Robert N. Burroughs.
 - f. Mr. and Mrs. Kenneth Sloan, a gift of \$25.00 to the Grandview Heights Athletic Department in memory of Robert N. Burroughs.
 - e. Mr. and Mrs. Larry O'Brian donated two clarinets to the high school band. Both clarinets have an estimated value of \$600.00.
3. Transfer to Food Service Fund: Authorize the treasurer transfer up to \$45,000.00 from the General Fund to the Food Service Fund in June 2010.
4. ITSCO Membership for 2010-2011: Approve the 2010-2011 Membership Agreement with Instructional Technology Services of Central Ohio, Inc., as it is contained as an addendum item to these minutes.
- Free Basic Services and Additional Technology Services: \$100.00 per building
5. Disposal of Equipment/Furniture: Approve the disposal of the item listed below:
- a. Food Service
0035788 Microwave oven broken
 - b. District Technology
As it is contained as an addendum item to these minutes.
6. School Lunch Price Increase: Approve an increase in Type A school lunch prices for the 2010-2011 school year:
- a. Grades K-8 \$3.25 (25 cents increase)
 - b. Grades 9-12 \$3.75 (25 cents increase)
7. Grandview Heights Public Library Trustee Appointment: Approve the re-appointment of Teri Williams to another seven (7) year term on the Library Board of Trustees.
8. Grandview Heights Public Library Budget: Approve the 2011 Tax Budget.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Peters, yes; Clifford, yes; Douglass, yes; Kessler, yes; Lithgow, yes.
5 yes.

The president declared the motion carried.

Buildings and Grounds (VII-D): There was one item of buildings and grounds to be discussed at this time.

MOTION 10-070: Mr. Douglass moved to approve the following item of buildings and grounds.

1. High School Media Center: Accept a \$60,000.00 donation from the Brotherhood of the Rooks for the high school media center renovations. In addition, recommend the renovated media center be named "The Brotherhood of the Rooks Media Center" for a period of twenty years

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Douglass, yes; Kessler, yes; Lithgow, yes; Peters, yes.
5 yes.

The president declared the motion carried.

Personnel (VII-E): The superintendent recommended the approval of ten items of personnel.

MOTION 10-071: Mr. Douglass moved to approve the following items of personnel

1. One-year Limited Contracts: Approve the following one-year limited contracts for the 2010-2011 school year:
 - a. Chad Davis, intervention specialist, Class I, Step 1, \$37,487.00 (1.0 FTE)
 - b. Alison Herring, intervention specialist, Class III, Step 2, \$43,110.00 (1.0 FTE)
 - c. Elizabeth Page, kindergarten, Class IV, Step 10, \$61,854.00 (1.0 FTE)
2. Building Stipends: Approve the following building stipends for the 2009-2010 school year:
 - a. Edison Intermediate/Middle School
Alison Herring 8th grade Washington D.C. chaperone \$300 - .50 FTE
3. Supplemental Duty Contracts: Approve the following supplemental duty contract for the 2010-2011 school year:
 - a. Vince DeTillio, Mentor (Chad Davis), Class VIII-1-2, \$749.74
 - b. Kristi Jump, Mentor (Elizabeth Page), Class VIII-1-1, \$749.74
4. Extended Time Supplemental Duty Contract: Approve the following extended time contract for the 2010-2011 school year. Teachers are requested to submit a work calendar for their extended time to the treasurer.
 - a. Stephanie Doran 3 days \$881.46
5. Summer OGT Intervention: Approve the following summer OGT Intervention contract:
 - a. Rob Ballinger, OGT Intervention teacher, Summer 2010, \$36.89 per hour,
12 hours total
6. Summer Life Skills: Approve the following Summer 2010 Life Skills Intervention Program:
 - a. Alison Herring, \$28.38 per hour, up to 36 hours
 - b. Ashley Pond, \$28.38 per hour, up to 36 hours
7. 2010 Extended School Year Contracts: Approve the following contracts for 2010 ESY. The ESY

committee has recommended services for ten students as listed below. The teachers will submit time sheets for the extended time including 12% planning time to the treasurer.

- a. Holly Quigley
Up to 35 hours, \$36.89
ESY Instruction – up to 3 students
 - b. Kate Kerr
Up to 48 hours, \$36.89
ESY Instruction – up to 4 students
 - c. Kristine Urig
Up to 55 hours, \$32.64
ESY Instruction – up to 4 students
 - d. Susan Gafford
Up to 31 hours, \$36.89
ESY Speech/Language – 3 students
8. Boys' Basketball Camp: Approve payment of the following for hours worked at the boys' basketball camp. Proceeds from camp fees will cover payments to coaches.
- a. Ray Corbett, \$25.00/hour up to \$2,500.00
 - b. Matt Siegel, \$20.00/hour up to \$1,600.00
 - c. Jim Fronk, \$20.00/hour up to \$1,600.00
 - d. Jack Quinichett, \$20.00/hour up to \$1,000.00
 - e. Walter Teeters, \$20.00/hour up to \$1,000.00
9. Substitute Employees: Approve the following classified substitute employees for the 2010-2011 school year, effective July 1, 2010:
- a. John Clayton Custodian
 - b. Gary Essig Custodian
 - c. Robert Michaelis Custodian
 - d. Martina Pichardo Custodian
10. Child Care: Approve employment of the following for the 2010-2011 school year:
- a. Jane Grannan, Recreation Leader, Step 2, \$11.36/hour for 4 hours/day, effective August 23, 2010
 - b. Barbara Scott, change in employment status from Recreation Leader to substitute Recreation Leader, \$11.17/hour, effective August 24, 2010

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Douglass, yes; Kessler, yes; Lithgow, yes; Peters, yes; Clifford, yes.

5 yes.

The president declared the motion carried.

Co/curricular Activities (VII-F): There were no items of co/curricular activity to be considered at this time.

Items for Discussion (IX): The Board considered the following item at this time.

1. Senior Survey: Mr. Truett fielded questions from members of the Board regarding the senior survey and bullying.

Executive Session (VIII-G): The Board considered entering into executive session at this time.

MOTION 10-072: Ms. Peters moved to enter into executive session at this time to discuss the compensation of an employee and to discuss preparing for negotiations with employees.

Mr. Douglass seconded the motion.

On roll call, the members voted as follows: Kessler, yes; Lithgow, yes; Peters, yes; Clifford, yes; Douglass, yes. The president declared the motion carried and the meeting entered into executive session at 9:00 p.m.

At this time, members of the Board, superintendent and treasurer met in the middle school principal's conference room to conduct the executive session. The compensation of an administrator was discussed. The basis for future negotiations with the classified and certificated staff members was also discussed. The meeting resumed regular session at 10:00 p.m.

Other Business VII-G: There was one item of other business to be discussed at this time.

1. Resolution of Necessity:

Members of the Board and superintendent discussed Resolutions of Necessity to facilitate a permanent improvement levy and an operating levy. Mrs. Clifford said she is in favor of placing a two-mill P.I. levy on the ballot now but she is uncertain about a continuing period of time. The need has to be clearly articulated. Ms. Peters said she is in agreement and that her community forum group was supportive. Mr. O'Reilly said that the current P.I. levy is expiring and for an increase of 0.69 effective mills, the District should remain off the ballot for P.I. purposes for many years. Mrs. Clifford said that a prospective plan for the use of the P.I. money is necessary. 1.31 mills is the current effective rate for the P.I. levy. Mr. Kessler agreed that a 2.0 mill levy for a continuing period of time would be appropriate. Mr. Douglass said that 2.0 mills is appropriate but he is uncertain about the continuing period of time. Mr. O'Reilly said that a more detailed plan would be forthcoming after the millage rate is established. Mrs. Clifford encouraged the expenditure of P.I. funds on technology and security during the first five years. Mr. Douglass said that a limited time period adds a level of accountability to the P.I. levy. Ms. Lithgow said she favors a 2.0 mill P.I. levy and that a continuing levy makes sense. Limited time period P.I. levies may not align well with the need for additional tax levies thereby resulting in more campaigns. The consensus of the Board is to pass two Resolutions of Necessity for permanent improvement purposes. One for five years and one for a continuing period.

MOTION 10-073: Mr. Douglass moved to approve the following item of other business.

Approve "Resolution Declaring it Necessary to Levy an Additional tax in excess of the Ten-Mill Limitation" for two mills, one for a five-year period of time and one for a continuing period of time, for a Permanent Improvement Levy as they are contained as addendum items to these minutes.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Lithgow, yes; Peters, yes; Clifford, yes; Douglass, yes; Kessler, yes.

5 yes.

The president declared the motion carried.

Members of the Board and superintendent discussed the need for an additional operating tax levy. Mr. Douglass said he desires to keep the millage rate as small as possible – maybe 4.9 mills, 3.9 mills or even smaller. He said the economy is still very poor and people are struggling. Mr. Kessler said that some capital expenditures currently budgeted to come from the General Fund could be expended from the P.I. Fund. Therefore, the operating levy may be able to be smaller. He suggested considering 3.9 or 4.9 mills. Ms. Peters agreed that some capital expenditures might be re-directed from the P.I. Fund instead of General Fund. She said she does not want to ask for an amount that is too small and have to return to the voters sooner than expected. She said that she is comfortable with 4.9 mills but is also open to requesting more than one resolution of necessity. Mrs. Clifford said that her community forum group was supportive of both a P.I. and operating levy. The millage rate should be driven by need rather than political likelihood of passage. The five-year forecast in its current draft from calls for 4.9 mills and therefore that should be the amount placed on the ballot. She said she does not want to risk the need to return to the voters sooner than planned. She said she is in favor of 4.9 mills for a continuing period of time for operating purposes. Ms. Lithgow said a millage rate in the mid 4's would be appropriate. If the economy in the state deteriorates, then the state will cut the School District's funding. She said she does not want to risk returning to the voters sooner than planned. She noted that support for both levies at this time was high by those who participated in the community forum. Members continued to discuss various aspects of a proposed operating tax levy. When asked, Mr. O'Reilly said he will work hard to make whatever levy is passed to last three years. He suggested three possibilities; 3.9, 4.3, and 4.9. He said he remains comfortable the most with 4.9. However 4.3 operating plus and increase of 0.69 for P.I. would total an increase of 4.99 mills which is less than 5.0. Mr. Kessler agreed that three scenarios to the county auditor is realistic.

MOTION 10-074: Mr. Kessler moved to approve the following item of other business.

Approve “Resolutions Declaring it Necessary to Levy an Additional Tax in Excess of the Ten-Mill Limitation” for a continuing period of time, one for 3.9 mills, one for 4.3 mills, and one for 4.9 mills, for an
Operating Levy as they are contained as addendum items to these minutes.

Ms. Peters seconded the motion.

On roll call, the members voted as follows: Peters, yes; Clifford, yes; Douglass, yes; Kessler, yes; Lithgow, yes.
5 yes.

The president declared the motion carried.

Items for Discussion (IX): There were no items for discussion to be discussed at this time.

Adjournment (X): President Lithgow called for a motion to adjourn.

MOTION 10-075: Mr. Douglass moved to adjourn.

Mrs. Clifford seconded the motion.

On roll call, the members voted as follows: Clifford, yes; Douglass, yes; Kessler, yes; Lithgow, yes; Peters, yes.
5 yes.

The president declared the motion carried and the meeting adjourned at 11:20 p.m.

ATTEST: _____
President Treasurer